# washington COURTS

# **Odyssey Portal - Washington Courts - Online Case Search**

# **Frequently Asked Questions**

#### What is the Odyssey Portal?

In June 2015, Administrative Office of the Courts began to implement a new Superior Court case management system, known as Odyssey, in counties around the Washington state. Odyssey Portal is a web based application used to view Odyssey court records and documents. Odyssey Portal offers:

 Case information and public documents filed in Superior Courts and County Clerk's offices using Odyssey's case management system. Currently, the counties using Odyssey include: Asotin, Columbia, Franklin, Garfield, Lewis, Snohomish, Thurston, Whitman and Yakima Superior Courts.

To see a map of the counties included in each Odyssey implementation, please click here.

- Access roles based on the needs of court employees, judicial partners, and the public. (Roles are defined in sections 2 and 3 of the Odyssey Portal User Guide).
  - Registered users may access public court records and documents, any document access fees
    will be paid directly to the County Clerk.
  - Anonymous access to Odyssey Portal allows access to public records for Superior Court cases which are not confidential or sealed. Only case information will be displayed; no documents can be viewed with this access role.

## What is not available through Odyssey Portal?

Access to court records is limited as defined by federal law, state law, court rule, court order, and/or case law. For more information about access to court records, please click here.

#### Can I access court documents through Odyssey Portal?

Access to court documents is authorized through the County Clerk. Please contact the respective County Clerk's Office to request access and fee information. Public users do not have access to court documents.

#### Whom do I contact if I have questions about a particular hearing or case?

 Questions about hearings and cases should be directed to the Clerk's Office in the county holding the record.

#### Is there a guide on how to use the system?

- Yes. The <u>Odyssey Portal User Guide</u> is available on <u>www.courts.wa.gov</u>.
  - From the site landing page, go to the purple box titled "How do I...", then select "Access Odyssey Portal?"

# Which internet browser should I use for the Odyssey Portal?

Odyssey Portal runs best on Google Chrome as the default browser.

# Whom do I contact if I have Odyssey Portal support questions?

Please contact: <u>OdysseyPortal@courts.wa.gov</u>